

**BYLAWS
FOR THE
SUBORDINATE BODIES**

**VALLEY OF SHERIDAN
ORIENT OF WYOMING**

**THE SUPREME COUNCIL, 33°
ANCIENT & ACCEPTED SCOTTISH RITE
S.J., U.S.A.**

BYLAWS, STATUTES AND REGULATIONS

THE FOUR CONSTITUENT BODIES OF THE SHERIDAN SCOTTISH RITE IN SHERIDAN WYOMING OF THE ANCIENT AND ACCEPTED SCOTTISH RITE OF FREEMASONRY FOR THE SOUTHERN JURISDICTION OF THE UNITED STATES, ARE GOVERNED BY THE STATUTES AND REGULATIONS ADOPTED BY THE SUPREME COUNCIL OF THE 33RD DEGREE OF SAID RITE, AT ITS REGULAR BIENNIAL SESSIONS HELD AT WASHINGTON, D.C. AND AS AMENDED TO DATE, AND BY THE BYLAWS DULY ADOPTED BY SAID CONSTITUENT BODIES, WHICH ARE HEREINAFTER CONTAINED.

IN ANY ISSUE IN WHICH THE BYLAWS OF THIS VALLEY ARE SILENT, OR TO THE EXTENT THEY MAY BE DETERMINED TO BE IN CONFLICT, THE STATUTES AND REGULATIONS OF THE SUPREME COUNCIL OF THE 33° SHALL GOVERN.

ATTESTATION AND SIGNATURES

I HAVE CAREFULLY REVIEWED THE PRECEDING UNIFORM CODE OF BYLAWS, ORIENT OF WYOMING, AND RECOMMEND APPROVAL.

**PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY IN WYOMING
VALLEY OF SHERIDAN**

SIGNED THIS DAY OF 200__ , AT _____

APPROVAL AUTHORITY

**APPROVED THIS __ DAY OF _____ , 200__ , WITH AN
EFFECTIVE DATE OF _____**

**ROBERT W. SCHRADER, 33°
DEPUTY OF THE SUPREME COUNCIL IN WYOMING**

TABLE OF CONTENTS

NOTE: PAGE NUMBERS REFER TO EACH OF THE FOUR COORDINATE BODIES, AS FOLLOWS: LODGE OF PERFECTION (LP), CHAPTER OF KNIGHTS ROSE CROIX (RC), COUNCIL OF KNIGHTS KADOSH (CK), AND CONSISTORY (C).

	L	R	C	C
	P	C	K	
1. NAME AND AUTHORITY	4	10	17	24
2. ALLEGIANCE	4	10	17	24
3. MEETINGS	4	10	17	24
4. DELEGATION OF AUTHORITY	4	10	17	24
5. DISCIPLINE	5	11	18	25
6. OFFICERS	5	11	18	25
7. DUTIES OF OFFICERS	6	12	19	26
8. COMMITTEES	7	13	20	27
9. ADVISORY CONFERENCE	7	13	20	27
10. ORDER OF BUSINESS	8	15	22	29
11. FEES AND DUES	9	16	23	30
12. AMENDMENTS	9	16	23	30
ATTESTATIONS & SIGNATURES	2	2	2	2
APPENDICES – TRUSTEES	31	31	31	31
ATTACHMENTS - OFFICERS DUTIES	A	B	C	D
ATTACHMENT – BUILDING BOARD REPRESENTATIVE	E	E	E	E

**BYLAWS
OF
SHERIDAN LODGE OF PERFECTION
IN THE VALLEY OF SHERIDAN
ORIENT OF WYOMING**

**ARTICLE I
NAME AND AUTHORITY**

THE NAME OF THIS BODY SHALL BE SHERIDAN LODGE OF PERFECTION.

**ARTICLE II
ALLEGIANCE**

THIS LODGE OF PERFECTION BEARS TRUE FAITH AND ALLEGIANCE TO THE SUPREME COUNCIL OF THE ANCIENT AND ACCEPTED SCOTTISH RITE OF FREEMASONRY FOR THE SOUTHERN JURISDICTION OF THE UNITED STATES OF AMERICA AND SUBSCRIBES TO ITS STATUTES, RESOLUTIONS AND EDICTS, AND TO THE ORDERS OF THE SOVEREIGN GRAND COMMANDER, THE S.G.I.G. OR THE DEPUTY FOR THE AFOREMENTIONED ORIENT, AND HIS PERSONAL REPRESENTATIVE.

**ARTICLE III
MEETINGS**

SECTION 1. *STATED MEETINGS.* STATED MEETING OF THIS LODGE OF PERFECTION SHALL BE HELD AT THE SHERIDAN MASONIC BUILDING ON THE SECOND THURSDAY OF EACH MONTH AT 7:00 P.M., PROVIDED, HOWEVER, THAT THE STATED MEETINGS IN JUNE, JULY AND AUGUST MAY, BY ORDER OF THE LODGE OF PERFECTION, BE DISPENSED WITH.

SECTION 2. *SPECIAL MEETINGS.* A SPECIAL MEETING MAY BE CALLED BY THE VENERABLE MASTER FOR TRANSACTION OF SUCH BUSINESS AS MAY BE DESCRIBED IN THE NOTICE OF SUCH SPECIAL MEETING WHICH SHALL BE MAILED TO EACH MEMBER AT LEAST TEN DAYS PRIOR TO SUCH MEETING

**ARTICLE IV
ACCEPTANCE OF DELEGATION OF AUTHORITY**

THIS LODGE OF PERFECTION HEREWITH ACCEPTS THE AUTHORITY DELEGATED TO IT BY THE OTHER BODIES WHICH MAKE UP THE VALLEY OF SHERIDAN TO MANAGE THE FINANCIAL AFFAIRS AND PROPERTIES OF SAID VALLEY AND TO TRANSACT ALL BUSINESS AFFAIRS OF THE SAME EXCEPT FOR THE PERMANENT RIGHT OF EACH BODY TO ELECT ITS OFFICERS, CONFER AND COMMUNICATE DEGREES AND TO HOLD TRIALS.

ARTICLE V DISCIPLINE

THIS LODGE OF PERFECTION HAS THE INHERENT POWER AND RIGHT TO DISCIPLINE ANY MEMBER FOR ANY ACT OR CONDUCT WHICH IS AN OFFENSE AGAINST MASONIC LAW OR AGAINST GOOD MORALS AS SET FORTH IN THE STATUTES OF THE SUPREME COUNCIL.

ARTICLE VI OFFICERS (ELECTION APPOINTMENT AND INSTALLATION)

SECTION 1. *ELECTIVE OFFICERS.* THE ELECTIVE OFFICERS OF THIS LODGE OF PERFECTION SHALL BE THE VENERABLE MASTER, SENIOR WARDEN, JUNIOR WARDEN, ORATOR AND TREASURER WHO SHALL BE ELECTED AT THE STATED MEETING IN DECEMBER EACH YEAR AND INSTALLED IN PERSON OR BY PROXY WITHIN 30 DAYS THEREAFTER. THE TREASURER SHALL SERVE IN ALL BODIES FOLLOWING HIS ELECTION IN THE LODGE OF PERFECTION. THE OFFICERS SHALL SERVE FOR A PERIOD OF ONE YEAR AND UNTIL THEIR SUCCESSORS HAVE BEEN ELECTED AND INSTALLED.

SECTION 2. *SECRETARY AND ALMONER.* THE SECRETARY AND ALMONER SHALL BE APPOINTED BY THE S.G.I.G. OR THE DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT TO SERVE ALL BODIES IN THAT CAPACITY AT HIS WILL AND PLEASURE.

SECTION 3. *APPOINTIVE OFFICERS.* THE APPOINTIVE OFFICERS SHALL BE THE PRELATE, MASTER OF CEREMONIES, EXPERT, ASSISTANT EXPERT, CAPTAIN OF THE HOST AND TYLER. THE VENERABLE MASTER-ELECT SHALL ANNOUNCE HIS APPOINTMENTS TO THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE FOR APPROVAL PRIOR TO THE INSTALLATION OF OFFICERS.

SECTION 4. *VACANCIES.* WHEN A VACANCY OCCURS IN THE PRESIDING OFFICE OF A BODY, THE SECOND OFFICER WILL SUCCEED THE FIRST, AND THE THIRD, THE SECOND, AND THE THIRD OFFICE SHALL BE FILLED BY ELECTION AT A REGULAR MEETING OF WHICH DUE NOTICE SHALL BE GIVEN TO THE MEMBERS. IF BOTH OF THESE OFFICERS DESIRE TO RETAIN THEIR OLD POSITIONS, THE ELECTION MAY BE HELD FOR THE OFFICE OF PRESIDING OFFICER; AND IF THE SECOND OFFICER WILL ACCEPT THE HEAD OF THE BODY, AND THE THIRD OFFICER DESIRES TO KEEP HIS OLD PLACE, THE ELECTION SHALL BE ONLY FOR THE SECOND PLACE.

WHEN VACANCIES OCCUR IN OTHER OFFICES, THEY SHALL BE FILLED BY APPOINTMENT MADE BY THE PRESIDING OFFICER, EXCEPT IN THE CASE OF THE SECRETARY OR ALMONER, WHO SHALL BE APPOINTED IN ACCORDANCE WITH ARTICLE VI, SECTION 2 ABOVE.

ARTICLE VII DUTIES OF OFFICERS

SECTION 1. *VENERABLE MASTER.* THE VENERABLE MASTER SHALL PRESIDE AT ALL MEETINGS AND SHALL SEE THAT THE STATUTES, EDICTS, RULES AND REGULATIONS OF THE SUPREME COUNCIL AND THE BYLAWS OF THIS LODGE OF PERFECTION ARE ENFORCED. IT SHALL BE HIS SPECIAL DUTY TO SEE THAT THE DIGNITY AND STANDING OF SCOTTISH RITE FREEMASONRY IS PRESERVED AND MAINTAINED. HE SHALL NOT VOTE, EXCEPT WHEN ELECTING OFFICERS, BALLOTING ON CANDIDATES, AND WHEN MEMBERS ARE EQUALLY DIVIDED ON OTHER QUESTIONS.

SECTION 2. *SENIOR WARDEN.* THE SENIOR WARDEN SHALL ASSIST THE VENERABLE MASTER IN THE PERFORMANCE OF HIS DUTIES AND SHALL ASSUME THAT OFFICE IN HIS ABSENCE.

SECTION 3. *JUNIOR WARDEN AND ORATOR.* THE JUNIOR WARDEN AND ORATOR RESPECTIVELY, SHALL ASSIST THE VENERABLE MASTER IN THE PERFORMANCE OF HIS DUTIES AND PERFORM SUCH OTHER DUTIES AS MAY BE REQUIRED OF THEM.

SECTION 4. *SECRETARY.* THE SECRETARY SHALL KEEP THE MINUTES OF MEETINGS OF THE BODIES AND OF THOSE MEETINGS OF THEIR COMMITTEES WHICH REQUIRE MINUTES. HE SHALL DIRECT THE MAILING OF ALL BULLETINS, NOTICES AND DUES STATEMENTS AS REQUIRED BY THE BODIES. HE SHALL RECEIVE ALL MONIES DUE THE BODIES, KEEP A JUST AND ACCURATE RECORD THEREOF AND PAY THEM OVER TO THE TREASURER. HE SHALL MAKE OUT AND TRANSMIT TO THE SUPREME COUNCIL SUCH RETURNS AND REPORTS AS MAY BE REQUIRED BY IT AND SHALL PERFORM SUCH OTHER DUTIES AS MAY BE DELEGATED TO HIM BY THE BODIES.

SECTION 5. *TREASURER.* THE TREASURER SHALL RECEIVE FROM THE SECRETARY ALL MONIES RECEIVED FOR THE BODIES AND THE ALMONERS FUND, KEEP AN ACCURATE RECORD THEREOF AND PAY THEM OUT ON ORDER OF THE LODGE OF PERFECTION. ALL FUNDS SHALL BE DISBURSED BY CHECK WITH AT LEAST TWO SIGNATURES.

SECTION 6. *BONDS.* THE SECRETARY, TREASURER, ALMONER AND OTHER PERSONS RECEIVING, COLLECTING OR DISBURSING FUNDS OR SECURITIES OF THE BODIES SHALL BE COVERED BY A SURETY BOND PROVIDED UNDER THE BLANKET INSURANCE COVERAGE OF THE SUPREME COUNCIL AND ITS SUBORDINATE BODIES.

SECTION 7. *ALMONER.* THE ALMONER SHALL MAKE DISBURSEMENTS FROM THE ALMONERS FUND FOR CHARITABLE PURPOSES. HE SHALL WORK INDEPENDENTLY OF THE BODIES, REPORTING ONLY TO THE S.G.I.G. OR DEPUTY.

DISBURSEMENTS FROM THE ALMONERS FUND SHALL BE MADE BY CHECK, SIGNED BY THE ALMONER AND COUNTERSIGNED BY EITHER THE TREASURER OR SECRETARY.

ARTICLE VIII COMMITTEES

THE VENERABLE MASTER, WITH THE CONSENT OF THE PRESIDING OFFICER OF EACH OF THE OTHER BODIES, MAY APPOINT SUCH COMMITTEES AS ARE DEEMED APPROPRIATE FOR THE CONDUCT OF ACTIVITIES AND BUSINESS BY THE BODIES.

ARTICLE IX ADVISORY CONFERENCE

SECTION 1. COMPOSITION. AN ADVISORY CONFERENCE FOR THE VALLEY SHALL BE ESTABLISHED AND MAINTAINED, CONSISTING OF THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY AS CHAIRMAN, THREE TO SEVEN MEMBERS OF THE SCOTTISH RITE BODIES APPOINTED BY THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY ,WITH HIS APPROVAL, THE VENERABLE MASTER AND SENIOR WARDEN OF THE LODGE OF PERFECTION, WISE MASTER AND SENIOR WARDEN OF THE CHAPTER ROSE CROIX, COMMANDER AND 1ST LT COMMANDER OF THE COUNCIL OF KADOSH, MASTER OF KADOSH AND PRIOR OF THE CONSISTORY, AND THE BOARD OF TRUSTEES. THE MASTER OF KADOSH SHALL ACT AS VICE-CHAIRMAN OF THE ADVISORY CONFERENCE. IN HIS ABSENCE, THE COMMANDER OF THE COUNCIL OF KADOSH, WISE MASTER OF THE CHAPTER OF ROSE CROIX OR VENERABLE MASTER OF THE LODGE OF PERFECTION, IN THAT ORDER RE SPECTIVELY, SHALL SERVE AS ACTING CHAIRMAN.

SECTION 2. MEETINGS. THE ADVISORY CONFERENCE SHALL MEET AT SUCH TIMES AND PLACES AS MAY BE DIRECTED BY THE CHAIRMAN.

SECTION 3. FUNCTIONS. THE ADVISORY CONFERENCE SHALL EXERCISE OVERALL SUPERVISION OF THE SCOTTISH RITE BODIES, INCLUDING SCHEDULING OF DEGREES AND REUNIONS; NAMING OF THE CLASS; APPOINTMENTS OF THE FOLLOWING POSITIONS: DIRECTORS OF WORK, CLASS DIRECTOR, TRUSTEES, COMMITTEE CHAIRMAN AND REVIEW OF APPOINTMENTS BY HEADS OF BODIES.

THE ADVISORY CONFERENCE WILL ESTABLISH PROTOCOL FOR VISITING DIGNITARIES, PROVIDING MEALS, LODGING, ETC. THE ADVISORY CONFERENCE WILL PERFORM SUCH ADDITIONAL DUTIES AS MAY BE DELEGATED BY THE S.G.I.G. OR DEPUTY OF WYOMING.

THE ADVISORY CONFERENCE COMMITTEE SHALL ALSO BE RESPONSIBLE FOR REVIEWING ALL BILLS AND EXPENDITURES AFTER THE TRUSTEES' AUDIT AND SUBSEQUENT APPROVAL/DISAPPROVAL FOR PRESENTATION TO THE LODGE OF PERFECTION FOR VOTE OF ACCEPTANCE/REJECTION. EXPENDITURES, WITH THE EXCEPTION OF PETTY CASH, WILL NOT BE MADE UNTIL AFTER THE REGULAR MEETING OF THE SCOTTISH RITE BODIES. THE ADVISORY CONFERENCE SHALL

**COORDINATE AND SUPERVISE ACTIVITIES OF THE SCOTTISH RITE BODIES AND
THEY SHALL BE RESPONSIBLE FOR SETTING UP CHAIRS, ETC. FOR REUNIONS.**

ARTICLE X ORDER OF BUSINESS

ALL REGULAR MEETINGS OF THE LODGE OF PERFECTION, UNLESS OTHERWISE ORDERED, WILL BE GUIDED BY AN ORDER OF BUSINESS AS FOLLOWS:

- 1 . OPENING**
 - a. PLEDGE OF ALLEGIANCE**
 - b. INTRODUCTION OF VISITORS FROM OTHER JURISDICTIONS**
 - c. INTRODUCTION OF MEMBERS VISITING THE LODGE FOR THE FIRST TIME.**

- 2 . READING AND APPROVING RECORDS OF LAST STATED AND ANY SPECIAL MEETINGS.**

- 3 . RECEPTION OF PETITIONS.**
 - a. INITIATION**
 - b. AFFILIATION**
 - c. RE-INSTATEMENT**

- 4 . REPORTS OF COMMITTEES ON CHARACTER**

- 5 . BALLOTING ON PETITIONS**

- 6 . REPORT OF STANDING COMMITTEES**
 - a. ADVISORY CONFERENCE**
 - b. VISITATION COMMITTEE**
 - c. OTHER COMMITTEES**

- 7 . SICKNESS AND DISTRESS**

- 8 . PRESENTATIONS OF BILLS AND CLAIMS**

- 9 . COMMUNICATIONS**

- 10 . REPORTS OF DEATHS**

- 11 . UNFINISHED BUSINESS**

- 12 . MOTIONS, RESOLUTIONS, NEW BUSINESS**

- 13 . ELECTION OF OFFICERS**
 - a. INSTALLATION**

ARTICLE XI FEES AND DUES

SECTION 1. FEES. THE FEE FOR THE DEGREES IN THIS LODGE OF PERFECTION FROM THE FOURTH TO THE FOURTEENTH, INCLUSIVE, SHALL BE IN SUCH AMOUNT AS THE LODGE OF PERFECTION SHALL ESTABLISH FROM TIME TO TIME, SUBJECT TO APPROVAL BY THE S.G.I.G. OR DEPUTY OF THIS ORIENT. THERE SHALL BE NO FEE FOR AFFILIATION.

SECTION 2. DUES. ANNUAL DUES FOR EACH MEMBER SHALL BE IN SUCH AMOUNT AS THE LODGE MAY ESTABLISH FROM TIME TO TIME, PAYABLE IN ADVANCE ON OR BEFORE THE FIRST OF JANUARY OF EACH YEAR.

ARTICLE XII AMENDMENTS

THESE BYLAWS MAY BE AMENDED BY A TWO-THIRDS VOTE OF ALL MEMBERS PRESENT AT A STATED MEETING, PROVIDED THAT NOTICE OF THE PROPOSED AMENDMENTS AND OF THE PROPOSED DATE FOR ITS ENACTMENT HAS BEEN POSTED AT LEAST 30 DAYS PRIOR TO THE DATE OF THE STATED MEETING AT WHICH THE PROPOSED AMENDMENT IS TO BE VOTED UPON. ALL BYLAW AMENDMENTS ARE SUBJECT TO APPROVAL OF THE S.G.I.G. OR DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT, AND OF THE SUPREME COUNCIL.

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**BYLAWS
OF
SHERIDAN CHAPTER OF ROSE CROIX
IN THE VALLEY OF SHERIDAN
ORIENT OF WYOMING**

**ARTICLE I
NAME AND AUTHORITY**

THE NAME OF THIS BODY SHALL BE SHERIDAN CHAPTER OF ROSE CROIX.

**ARTICLE II
ALLEGIANCE**

THIS CHAPTER OF ROSE CROIX BEARS TRUE FAITH AND ALLEGIANCE TO THE SUPREME COUNCIL OF THE ANCIENT AND ACCEPTED SCOTTISH RITE OF FREEMASONRY FOR THE SOUTHERN JURISDICTION OF THE UNITED STATES OF AMERICA AND SUBSCRIBES TO ITS STATUTES, RESOLUTIONS AND EDICTS, AND TO THE ORDERS OF THE SOVEREIGN GRAND COMMANDER, THE S.G.I.G. OR THE DEPUTY FOR THE AFOREMENTIONED ORIENT, AND HIS PERSONAL REPRESENTATIVE.

**ARTICLE III
MEETINGS**

SECTION 1. *STATED MEETINGS.* STATED MEETING OF THIS CHAPTER OF ROSE CROIX SHALL BE HELD AT THE SHERIDAN MASONIC BUILDING ON THE SAME DATE AS THE LODGE OF PERFECTION AT 7:00 P.M. IN THE MONTHS OF JANUARY, MARCH, MAY, SEPTEMBER, AND NOVEMBER, PROVIDED, HOWEVER, THAT THE STATED MEETINGS IN JUNE, JULY AND AUGUST MAY, BY ORDER OF THE CHAPTER, BE DISPENSED WITH.

SECTION 2. *SPECIAL MEETINGS.* A SPECIAL MEETING MAY BE CALLED BY THE WISE MASTER FOR TRANSACTION OF SUCH BUSINESS AS MAY BE DESCRIBED IN THE NOTICE OF SUCH SPECIAL MEETING WHICH SHALL BE MAILED TO EACH MEMBER AT LEAST TEN DAYS PRIOR TO SUCH MEETING

**ARTICLE IV
DELEGATION OF AUTHORITY**

THIS CHAPTER OF ROSE CROIX HEREWITH DELEGATES TO SHERIDAN LODGE OF PERFECTION POWER AND AUTHORITY TO MANAGE THE FINANCIAL AFFAIRS AND PROPERTIES OF THE VALLEY OF SHERIDAN AND TO TRANSACT ALL BUSINESS AFFAIRS OF THE SAME EXCEPT FOR THE PERMANENT RIGHT OF EACH BODY TO ELECT ITS OFFICERS, CONFER, AND COMMUNICATE DEGREES AND TO HOLD TRIALS.

ARTICLE V DISCIPLINE

THIS CHAPTER OF ROSE CROIX HAS THE INHERENT POWER AND RIGHT TO DISCIPLINE ANY MEMBER FOR ANY ACT OR CONDUCT WHICH IS AN OFFENSE AGAINST MASONIC LAW OR AGAINST GOOD MORALS AS SET FORTH IN THE STATUTES OF THE SUPREME COUNCIL.

ARTICLE VI ELECTION, APPOINTMENT AND INSTALLATION

SECTION 1. *ELECTIVE OFFICERS.* THE ELECTIVE OFFICERS OF THIS CHAPTER SHALL BE THE WISE MASTER. SENIOR WARDEN. JUNIOR WARDEN, AND ORATOR, WHO SHALL BE ELECTED AT THE STATED MEETING IN DECEMBER EACH YEAR AND INSTALLED IN PERSON OR BY PROXY WITHIN 30 DAYS THEREAFTER. THE TREASURER SHALL SERVE IN ALL BODIES FOLLOWING HIS ELECTION IN THE LODGE OF PERFECTION. THE OFFICERS SHALL SERVE FOR A PERIOD OF ONE YEAR AND UNTIL THEIR SUCCESSORS HAVE BEEN ELECTED AND INSTALLED.

SECTION 2. *SECRETARY AND ALMONER.* THE SECRETARY AND ALMONER SHALL BE APPOINTED BY THE S.G.I.G. OR THE DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT TO SERVE ALL BODIES IN THAT CAPACITY AT HIS WILL AND PLEASURE.

SECTION 3. *APPOINTIVE OFFICERS.* THE APPOINTIVE OFFICERS SHALL BE THE MASTER OF CEREMONIES, EXPERT, ASSISTANT EXPERT, STANDARD BEARER, GUARDIAN OF THE TEMPLE AND TYLER. THE WISE MASTER-ELECT SHALL ANNOUNCE HIS APPOINTMENTS TO THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE FOR APPROVAL PRIOR TO THE INSTALLATION OF OFFICERS.

SECTION 4. *VACANCIES.* WHEN A VACANCY OCCURS IN THE PRESIDING OFFICE OF A BODY, THE SECOND OFFICER WILL SUCCEED THE FIRST, AND THE THIRD, THE SECOND, AND THE THIRD OFFICE SHALL BE FILLED BY ELECTION AT A REGULAR MEETING OF WHICH DUE NOTICE SHALL BE GIVEN TO THE MEMBERS. IF BOTH OF THESE OFFICERS DESIRE TO RETAIN THEIR OLD POSITIONS, THE ELECTION MAY BE HELD FOR THE OFFICE OF PRESIDING OFFICER; AND IF THE SECOND OFFICER WILL ACCEPT THE HEAD OF THE BODY, AND THE THIRD OFFICER DESIRES TO KEEP HIS OLD PLACE, THE ELECTION SHALL BE ONLY FOR THE SECOND PLACE.

WHEN VACANCIES OCCUR IN OTHER OFFICES, THEY SHALL BE FILLED BY APPOINTMENT MADE BY THE PRESIDING OFFICER, EXCEPT IN THE CASE OF THE SECRETARY OR ALMONER, WHO SHALL BE APPOINTED IN ACCORDANCE WITH ARTICLE VI, SECTION 2 ABOVE.

ARTICLE VIII DUTIES OF OFFICERS

SECTION 1. *WISE MASTER.* THE WISE MASTER SHALL PRESIDE AT ALL MEETINGS AND SHALL SEE THAT THE STATUTES, EDICTS, RULES AND REGULATIONS OF THE SUPREME COUNCIL AND THE BYLAWS OF THIS CHAPTER OF ROSE CROIX ARE ENFORCED. IT SHALL BE HIS SPECIAL DUTY TO SEE THAT THE DIGNITY AND STANDING OF SCOTTISH RITE FREEMASONRY IS PRESERVED AND MAINTAINED. HE SHALL NOT VOTE, EXCEPT WHEN ELECTING OFFICERS, BALLOTING ON CANDIDATES, AND WHEN MEMBERS ARE EQUALLY DIVIDED ON OTHER QUESTIONS.

SECTION 2. *SENIOR WARDEN.* THE SENIOR WARDEN SHALL ASSIST THE WISE MASTER IN THE PERFORMANCE OF HIS DUTIES AND SHALL ASSUME THAT OFFICE IN HIS ABSENCE.

SECTION 3. *JUNIOR WARDEN AND ORATOR.* THE JUNIOR WARDEN AND ORATOR, RESPECTIVELY, SHALL ASSIST THE WISE MASTER IN THE PERFORMANCE OF HIS DUTIES AND PERFORM SUCH OTHER DUTIES AS MAY BE REQUIRED OF THEM.

SECTION 4. *SECRETARY.* THE SECRETARY SHALL KEEP THE MINUTES OF MEETINGS OF THE BODIES AND OF THOSE MEETINGS OF THEIR COMMITTEES WHICH REQUIRE MINUTES. HE SHALL DIRECT THE MAILING OF ALL BULLETINS, NOTICES AND DUES STATEMENTS AS REQUIRED BY THE BODIES. HE SHALL RECEIVE ALL MONIES DUE THE BODIES, KEEP JUST AND ACCURATE RECORD THEREOF AND PAY THEM OVER TO THE TREASURER. HE SHALL MAKE OUT AND TRANSMIT TO THE SUPREME COUNCIL SUCH RETURNS AND REPORTS AS MAY BE REQUIRED BY IT AND SHALL PERFORM SUCH OTHER DUTIES AS MAY BE DELEGATED TO HIM BY THE BODIES.

SECTION 5. *TREASURER.* THE TREASURER SHALL RECEIVE FROM THE SECRETARY ALL MONIES RECEIVED FOR THE BODIES AND THE ALMONERS FUND, KEEP AN ACCURATE RECORD THEREOF, AND PAY THEM OUT ON ORDER OF THE LODGE OF PERFECTION. ALL FUNDS SHALL BE DISBURSED BY CHECK WITH AT LEAST TWO SIGNATURES.

SECTION 6. *BONDS.* THE SECRETARY, TREASURER, ALMONER AND OTHER PERSONS RECEIVING, COLLECTING OR DISBURSING FUNDS OR SECURITIES OF THE BODIES SHALL BE COVERED BY A SURETY BOND PROVIDED UNDER THE BLANKET INSURANCE COVERAGE OF THE SUPREME COUNCIL AND ITS SUBORDINATE BODIES.

SECTION 7. *ALMONER.* THE ALMONER SHALL MAKE DISBURSEMENTS FROM THE ALMONERS FUND FOR CHARITABLE PURPOSES. HE SHALL WORK INDEPENDENTLY OF THE BODIES, REPORTING ONLY TO THE S.G.I.G. OR DEPUTY.

DISBURSEMENTS FROM THE ALMONERS FUND SHALL BE MADE BY CHECK, SIGNED BY THE ALMONER AND COUNTERSIGNED BY EITHER THE TREASURER OR SECRETARY.

ARTICLE VIII COMMITTEES

THE WISE MASTER, WITH THE CONSENT OF THE PRESIDING OFFICER OF EACH OF THE OTHER BODIES, MAY APPOINT SUCH COMMITTEES AS ARE DEEMED APPROPRIATE FOR THE CONDUCT OF ACTIVITIES AND BUSINESS BY THE BODIES.

ARTICLE IX ADVISORY CONFERENCE

SECTION 1. COMPOSITION. AN ADVISORY CONFERENCE FOR THE VALLEY SHALL BE ESTABLISHED AND MAINTAINED, CONSISTING OF THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY AS CHAIRMAN, THREE TO SEVEN MEMBERS OF THE SCOTTISH RITE BODIES APPOINTED BY THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY, WITH HIS APPROVAL, THE VENERABLE MASTER AND SENIOR WARDEN OF THE LODGE OF PERFECTION, WISE MASTER AND SENIOR WARDEN OF THE CHAPTER ROSE CROIX, COMMANDER AND 1ST LT COMMANDER OF THE COUNCIL OF KADOSH, MASTER OF KADOSH AND PRIOR OF THE CONSISTORY, AND THE BOARD OF TRUSTEES. THE MASTER OF KADOSH SHALL ACT AS VICE-CHAIRMAN OF THE ADVISORY CONFERENCE. IN HIS ABSENCE, THE COMMANDER OF THE COUNCIL OF KADOSH, WISE MASTER OF THE CHAPTER OF ROSE CROIX OR VENERABLE MASTER OF THE LODGE OF PERFECTION, IN THAT ORDER RES PECTIVELY, SHALL SERVE AS ACTING CHAIRMAN.

SECTION 2. MEETINGS. THE ADVISORY CONFERENCE SHALL MEET AT SUCH TIMES AND PLACES AS MAY BE DIRECTED BY THE CHAIRMAN.

SECTION 3. FUNCTIONS. THE ADVISORY CONFERENCE SHALL EXERCISE OVERALL SUPERVISION OF THE SCOTTISH RITE BODIES, INCLUDING SCHEDULING OF DEGREES AND REUNIONS; NAMING OF THE CLASS; APPOINTMENTS OF THE FOLLOWING POSITIONS: DIRECTORS OF WORK, CLASS DIRECTOR, TRUSTEES, COMMITTEE CHAIRMAN AND REVIEW OF APPOINTMENTS BY HEADS OF BODIES.

THE ADVISORY CONFERENCE WILL ESTABLISH PROTOCOL FOR VISITING DIGNITARIES, PROVIDING MEALS, LODGING, ETC. THE ADVISORY CONFERENCE WILL PERFORM SUCH ADDITIONAL DUTIES AS MAY BE DELEGATED BY THE S.G.I.G. OR DEPUTY OF WYOMING.

THE ADVISORY CONFERENCE COMMITTEE SHALL ALSO BE RESPONSIBLE FOR REVIEWING ALL BILLS AND EXPENDITURES AFTER THE TRUSTEES' AUDIT AND

SUBSEQUENT APPROVAL/DISAPPROVAL FOR PRESENTATION TO THE LODGE OF PERFECTION FOR VOTE OF ACCEPTANCE/REJECTION. EXPENDITURES, WITH THE EXCEPTION OF PETTY CASH, WILL NOT BE MADE UNTIL AFTER THE REGULAR MEETING OF THE SCOTTISH RITE BODIES. THE ADVISORY CONFERENCE SHALL COORDINATE AND SUPERVISE ACTIVITIES OF THE SCOTTISH RITE BODIES AND THEY SHALL BE RESPONSIBLE FOR SETTING UP CHAIRS, ETC. FOR REUNIONS.

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**ARTICLE X
ORDER OF BUSINESS**

ALL REGULAR MEETINGS OF THE CHAPTER OF ROSE CROIX, UNLESS OTHERWISE ORDERED, WILL BE GUIDED BY AN ORDER OF BUSINESS AS FOLLOWS:

- 1 . OPENING**
 - a. PLEDGE OF ALLEGIANCE**
 - b. INTRODUCTION OF VISITORS FROM OTHER JURISDICTIONS**
 - c. INTRODUCTION OF MEMBERS VISITING THE LODGE FOR THE FIRST TIME.**

- 2 . READING AND APPROVING RECORDS OF LAST STATED AND ANY SPECIAL MEETINGS.**

- 3 . RECEPTION OF PETITIONS.**
 - a. INITIATION**
 - b. AFFILIATION**
 - c. RE-INSTATEMENT**

- 4 . REPORTS OF COMMITTEES ON CHARACTER**

- 5 . BALLOTING ON PETITIONS**

- 6 . REPORT OF STANDING COMMITTEES**
 - a. ADVISORY CONFERENCE**
 - b. VISITATION COMMITTEE**
 - c. OTHER COMMITTEES**

- 7 . SICKNESS AND DISTRESS**

- 8 . PRESENTATIONS OF BILLS AND CLAIMS**

- 9 . COMMUNICATIONS**

- 10 . REPORTS OF DEATHS**

- 11 . UNFINISHED BUSINESS**

- 12 . MOTIONS, RESOLUTIONS, NEW BUSINESS**

- 13 . ELECTION OF OFFICERS**
 - a. INSTALLATION**

ARTICLE XI FEES AND DUES

SECTION 1. FEES. THE FEE FOR THE DEGREES IN THIS CHAPTER OF ROSE CROIX FROM THE FIFTEENTH TO THE EIGHTEENTH, INCLUSIVE, SHALL BE IN SUCH AMOUNT AS THE CHAPTER SHALL ESTABLISH FROM TIME TO TIME, SUBJECT TO APPROVAL BY THE S.G.I.G. OR DEPUTY OF THIS ORIENT. THERE SHALL BE NO FEE FOR AFFILIATION.

SECTION 2. DUES. ANNUAL DUES FOR EACH MEMBER SHALL BE IN SUCH AMOUNT AS THE LODGE OF PERFECTION MAY ESTABLISH FROM TIME TO TIME, PAYABLE IN ADVANCE ON OR BEFORE THE FIRST OF JANUARY OF EACH YEAR.

ARTICLE XII AMENDMENTS

THESE BYLAWS MAY BE AMENDED BY A TWO-THIRDS VOTE OF ALL MEMBERS PRESENT AT A STATED MEETING, PROVIDED THAT NOTICE OF THE PROPOSED AMENDMENTS AND OF THE PROPOSED DATE FOR ITS ENACTMENT HAS BEEN POSTED AT LEAST 30 DAYS PRIOR TO THE DATE OF THE STATED MEETING AT WHICH THE PROPOSED AMENDMENT IS TO BE VOTED UPON. ALL BYLAW AMENDMENTS ARE SUBJECT TO APPROVAL OF THE S.G.I.G. OR DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT, AND OF THE SUPREME COUNCIL.

**BYLAWS
OF THE
SHERIDAN COUNCIL OF KADOSH
IN THE VALLEY OF SHERIDAN
ORIENT OF WYOMING**

**ARTICLE I
NAME AND AUTHORITY**

THE NAME OF THIS BODY SHALL BE SHERIDAN COUNCIL OF KADOSH.

**ARTICLE II
ALLEGIANCE**

THIS COUNCIL OF KADOSH BEARS TRUE FAITH AND ALLEGIANCE TO THE SUPREME COUNCIL OF THE ANCIENT AND ACCEPTED SCOTTISH RITE OF FREEMASONRY FOR THE SOUTHERN JURISDICTION OF THE UNITED STATES OF AMERICA AND SUBSCRIBES TO ITS STATUTES, RESOLUTIONS AND EDICTS, AND TO THE ORDERS OF THE SOVEREIGN GRAND COMMANDER, THE S.G.I.G. OR THE DEPUTY FOR THE AFOREMENTIONED ORIENT, AND HIS PERSONAL REPRESENTATIVE.

**ARTICLE III
MEETINGS**

SECTION 1. *STATED MEETINGS.* STATED MEETING OF THIS COUNCIL OF KADOSH SHALL BE HELD AT THE SHERIDAN MASONIC BUILDING ON THE SAME DATE AS THE LODGE OF PERFECTION AT 7:00 P.M. IN THE MONTHS OF JANUARY, MARCH, MAY, SEPTEMBER, AND NOVEMBER, PROVIDED, HOWEVER, THAT THE STATED MEETINGS IN JUNE, JULY, AND AUGUST MAY, BY ORDER OF THE COUNCIL, BE DISPENSED WITH.

SECTION 2. *SPECIAL MEETINGS.* A SPECIAL MEETING MAY BE CALLED BY THE COMMANDER FOR TRANSACTION OF SUCH BUSINESS AS MAY BE DESCRIBED IN THE NOTICE OF SUCH SPECIAL MEETING WHICH SHALL BE MAILED TO EACH MEMBER AT LEAST TEN DAYS PRIOR TO SUCH MEETING.

**ARTICLE IV
DELEGATION OF AUTHORITY**

THIS COUNCIL OF KADOSH HEREWITH DELEGATES TO SHERIDAN LODGE OF PERFECTION POWER AND AUTHORITY TO MANAGE THE FINANCIAL AFFAIRS AND PROPERTIES OF THE VALLEY OF SHERIDAN AND TO TRANSACT ALL BUSINESS AFFAIRS OF THE SAME EXCEPT FOR THE PERMANENT RIGHT OF EACH BODY TO ELECT ITS OFFICERS, CONFER AND COMMUNICATE DEGREES AND TO HOLD TRIALS.

ARTICLE V DISCIPLINE

THIS COUNCIL OF KADOSH HAS THE INHERENT POWER AND RIGHT TO DISCIPLINE ANY MEMBER FOR ANY ACT OR CONDUCT WHICH IS AN OFFENSE AGAINST MASONIC LAW OR AGAINST GOOD MORALS AS SET FORTH IN THE STATUTES OF THE SUPREME COUNCIL.

ARTICLE VI ELECTION, APPOINTMENT AND INSTALLATION

SECTION 1. *ELECTIVE OFFICERS.* THE ELECTIVE OFFICERS OF THIS COUNCIL SHALL BE THE COMMANDER, FIRST LIEUTENANT COMMANDER, SECOND LIEUTENANT COMMANDER, CHANCELLOR AND ORATOR, WHO SHALL BE ELECTED AT THE STATED MEETING IN DECEMBER EACH YEAR AND INSTALLED IN PERSON OR BY PROXY WITHIN 30 DAYS THEREAFTER. THE TREASURER SHALL SERVE IN ALL BODIES FOLLOWING HIS ELECTION IN THE LODGE OF PERFECTION. THE OFFICERS SHALL SERVE FOR A PERIOD OF ONE YEAR AND UNTIL THEIR SUCCESSORS HAVE BEEN ELECTED AND INSTALLED.

SECTION 2. *SECRETARY AND ALMONER.* THE SECRETARY AND ALMONER SHALL BE APPOINTED BY THE S.G.I.G. OR THE DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT TO SERVE ALL BODIES IN THAT CAPACITY AT HIS WILL AND PLEASURE.

SECTION 3. *APPOINTIVE OFFICERS.* THE APPOINTIVE OFFICERS SHALL BE THE PRELATE, MASTER OF CEREMONIES, EXPERT, ASSISTANT EXPERT, CAPTAIN OF THE HOST, AND TYLER. THE COMMANDER-ELECT SHALL ANNOUNCE HIS APPOINTMENTS TO THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE FOR APPROVAL PRIOR TO THE INSTALLATION OF OFFICERS.

SECTION 4. *VACANCIES.* WHEN A VACANCY OCCURS IN THE PRESIDING OFFICE OF A BODY, THE SECOND OFFICER WILL SUCCEED THE FIRST, AND THE THIRD, THE SECOND, AND THE THIRD OFFICE SHALL BE FILLED BY ELECTION AT A REGULAR MEETING OF WHICH DUE NOTICE SHALL BE GIVEN TO THE MEMBERS. IF BOTH OF THESE OFFICERS DESIRE TO RETAIN THEIR OLD POSITIONS, THE ELECTION MAY BE HELD FOR THE OFFICE OF PRESIDING OFFICER; AND IF THE SECOND OFFICER WILL ACCEPT THE HEAD OF THE BODY, AND THE THIRD OFFICER DESIRES TO KEEP HIS OLD PLACE, THE ELECTION SHALL BE ONLY FOR THE SECOND PLACE.

WHEN VACANCIES OCCUR IN OTHER OFFICES, THEY SHALL BE FILLED BY APPOINTMENT MADE BY THE PRESIDING OFFICER, EXCEPT IN THE CASE OF THE SECRETARY OR ALMONER, WHO SHALL BE APPOINTED IN ACCORDANCE WITH ARTICLE VI, SECTION 2 ABOVE.

ARTICLE VII DUTIES OF OFFICERS

SECTION 1. *COMMANDER.* THE COMMANDER SHALL PRESIDE AT ALL MEETINGS AND SHALL SEE THAT THE STATUTES, EDICTS, RULES AND REGULATIONS OF THE SUPREME COUNCIL AND THE BYLAWS OF THIS COUNCIL OF KADOSH ARE ENFORCED. IT SHALL BE HIS SPECIAL DUTY TO SEE THAT THE DIGNITY AND STANDING OF SCOTTISH RITE FREEMASONRY IS PRESERVED AND MAINTAINED. HE SHALL NOT VOTE, EXCEPT WHEN ELECTING OFFICERS, BALLOTING ON CANDIDATES, AND WHEN MEMBERS ARE EQUALLY DIVIDED ON OTHER QUESTIONS.

SECTION 2. *FIRST LIEUTENANT COMMANDER.* THE FIRST LIEUTENANT COMMANDER SHALL ASSIST THE COMMANDER IN THE PERFORMANCE OF HIS DUTIES AND SHALL ASSUME THAT OFFICE IN HIS ABSENCE.

SECTION 3. *SECOND LIEUTENANT COMMANDER AND ORATOR.* THE SECOND LIEUTENANT COMMANDER AND ORATOR, RESPECTIVELY, SHALL ASSIST THE COMMANDER IN THE PERFORMANCE OF HIS DUTIES AND PERFORM SUCH OTHER DUTIES AS MAY BE REQUIRED OF THEM.

SECTION 4. *SECRETARY.* THE SECRETARY SHALL KEEP THE MINUTES OF MEETINGS OF THE BODIES AND OF THOSE MEETINGS OF THEIR COMMITTEES WHICH REQUIRE MINUTES. HE SHALL DIRECT THE MAILING OF ALL BULLETINS, NOTICES AND DUES STATEMENTS AS REQUIRED BY THE BODIES. HE SHALL RECEIVE ALL MONIES DUE THE BODIES, KEEP JUST AND ACCURATE RECORD THEREOF AND PAY THEM OVER TO THE TREASURER. HE SHALL MAKE OUT AND TRANSMIT TO THE SUPREME COUNCIL SUCH RETURNS AND REPORTS AS MAY BE REQUIRED BY IT AND SHALL PERFORM SUCH OTHER DUTIES AS MAY BE DELEGATED TO HIM BY THE BODIES.

SECTION 5. *TREASURER.* THE TREASURER SHALL RECEIVE FROM THE SECRETARY ALL MONIES RECEIVED FOR THE BODIES AND THE ALMONERS FUND, KEEP AN ACCURATE RECORD THEREOF, AND PAY THEM OUT ON ORDER OF THE LODGE OF PERFECTION. ALL FUNDS SHALL BE DISBURSED BY CHECK WITH AT LEAST TWO SIGNATURES.

SECTION 6. *BONDS.* THE SECRETARY, TREASURER, ALMONER AND OTHER PERSONS RECEIVING, COLLECTING OR DISBURSING FUNDS OR SECURITIES OF THE BODIES SHALL BE COVERED BY A SURETY BOND PROVIDED UNDER THE BLANKET INSURANCE COVERAGE OF THE SUPREME COUNCIL AND ITS SUBORDINATE BODIES.

SECTION 7. *ALMONER.* THE ALMONER SHALL MAKE DISBURSEMENTS FROM THE ALMONERS FUND FOR CHARITABLE PURPOSES. HE SHALL WORK INDEPENDENTLY OF THE BODIES, REPORTING ONLY TO THE S.G.I.G. OR DEPUTY.

DISBURSEMENTS FROM THE ALMONER'S FUND SHALL BE MADE BY CHECK, SIGNED BY THE ALMONER AND COUNTERSIGNED BY EITHER THE TREASURER OR SECRETARY.

ARTICLE VIII COMMITTEES

THE COMMANDER, WITH THE CONSENT OF THE PRESIDING OFFICER OF EACH OF THE OTHER BODIES, MAY APPOINT SUCH COMMITTEES AS ARE DEEMED APPROPRIATE FOR THE CONDUCT OF ACTIVITIES AND BUSINESS BY THE BODIES.

ARTICLE IX ADVISORY CONFERENCE

SECTION 1. COMPOSITION. AN ADVISORY CONFERENCE FOR THE VALLEY SHALL BE ESTABLISHED AND MAINTAINED, CONSISTING OF THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY AS CHAIRMAN, THREE TO SEVEN MEMBERS OF THE SCOTTISH RITE BODIES APPOINTED BY THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY, WITH HIS APPROVAL, THE VENERABLE MASTER AND SENIOR WARDEN OF THE LODGE OF PERFECTION, WISE MASTER AND SENIOR WARDEN OF THE CHAPTER ROSE CROIX, COMMANDER AND 1ST LT COMMANDER OF THE COUNCIL OF KADOSH, MASTER OF KADOSH AND PRIOR OF THE CONSISTORY, AND THE BOARD OF TRUSTEES. THE MASTER OF KADOSH SHALL ACT AS VICE-CHAIRMAN OF THE ADVISORY CONFERENCE. IN HIS ABSENCE, THE COMMANDER OF THE COUNCIL OF KADOSH, WISE MASTER OF THE CHAPTER OF ROSE CROIX OR VENERABLE MASTER OF THE LODGE OF PERFECTION, IN THAT ORDER RES PECTIVELY, SHALL SERVE AS ACTING CHAIRMAN.

SECTION 2. MEETINGS. THE ADVISORY CONFERENCE SHALL MEET AT SUCH TIMES AND PLACES AS MAY BE DIRECTED BY THE CHAIRMAN.

SECTION 3. FUNCTIONS. THE ADVISORY CONFERENCE SHALL EXERCISE OVERALL SUPERVISION OF THE SCOTTISH RITE BODIES, INCLUDING SCHEDULING OF DEGREES AND REUNIONS; NAMING OF THE CLASS; APPOINTMENTS OF THE FOLLOWING POSITIONS: DIRECTORS OF WORK, CLASS DIRECTOR, TRUSTEES, COMMITTEE CHAIRMAN AND REVIEW OF APPOINTMENTS BY HEADS OF BODIES.

THE ADVISORY CONFERENCE WILL ESTABLISH PROTOCOL FOR VISITING DIGNITARIES, PROVIDING MEALS, LODGING, ETC. THE ADVISORY CONFERENCE WILL PERFORM SUCH ADDITIONAL DUTIES AS MAY BE DELEGATED BY THE S.G.I.G. OR DEPUTY OF WYOMING.

THE ADVISORY CONFERENCE COMMITTEE SHALL ALSO BE RESPONSIBLE FOR REVIEWING ALL BILLS AND EXPENDITURES AFTER THE TRUSTEES' AUDIT AND SUBSEQUENT APPROVAL/DISAPPROVAL FOR PRESENTATION TO THE LODGE OF

PERFECTION FOR VOTE OF ACCEPTANCE/REJECTION. EXPENDITURES, WITH THE EXCEPTION OF PETTY CASH, WILL NOT BE MADE UNTIL AFTER THE REGULAR MEETING OF THE SCOTTISH RITE BODIES. THE ADVISORY CONFERENCE SHALL COORDINATE AND SUPERVISE ACTIVITIES OF THE SCOTTISH RITE BODIES AND THEY SHALL BE RESPONSIBLE FOR SETTING UP CHAIRS, ETC. FOR REUNIONS.

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ARTICLE X ORDER OF BUSINESS

ALL REGULAR MEETINGS OF THE COUNCIL OF KADOSH, UNLESS OTHERWISE ORDERED, WILL BE GUIDED BY AN ORDER OF BUSINESS AS FOLLOWS:

- 1. OPENING**
 - A. PLEDGE OF ALLEGIANCE**
 - b. INTRODUCTION OF VISITORS FROM OTHER JURISDICTIONS**
 - c. INTRODUCTION OF MEMBERS VISITING THE LODGE FOR THE FIRST TIME.**

- 2. READING AND APPROVING RECORDS OF LAST STATED AND ANY SPECIAL MEETINGS.**

- 3. RECEPTION OF PETITIONS.**
 - A. INITIATION**
 - B. AFFILIATION**
 - C. RE-INSTATEMENT**

- 4. REPORTS OF COMMITTEES ON CHARACTER**

- 5. BALLOTING ON PETITIONS**

- 6. REPORT OF STANDING COMMITTEES**
 - a. ADVISORY CONFERENCE**
 - b. VISITATION COMMITTEE**
 - c. OTHER COMMITTEES**

- 7. SICKNESS AND DISTRESS**

- 8. PRESENTATIONS OF BILLS AND CLAIMS**

- 9. COMMUNICATIONS**

- 10. REPORTS OF DEATHS**

- 11. UNFINISHED BUSINESS**

- 12. MOTIONS, RESOLUTIONS, NEW BUSINESS**

- 13. ELECTION OF OFFICERS**
 - a. INSTALLATION**

ARTICLE XI FEES AND DUES

SECTION 1. FEES. THE FEE FOR THE DEGREES IN THIS COUNCIL OF KADOSH FROM THE NINETEENTH TO THE THIRTIETH, INCLUSIVE, SHALL BE IN SUCH AMOUNT AS THE COUNCIL SHALL ESTABLISH FROM TIME TO TIME, SUBJECT TO APPROVAL BY THE S.G.I.G. OR DEPUTY. THERE SHALL BE NO FEE FOR AFFILIATION.

SECTION 2. DUES. ANNUAL DUES FOR EACH MEMBER SHALL BE IN SUCH AMOUNT AS THE LODGE OF PERFECTION MAY ESTABLISH FROM TIME TO TIME, PAYABLE IN ADVANCE ON OR BEFORE THE FIRST OF JANUARY OF EACH YEAR.

ARTICLE XII AMENDMENTS

THESE BYLAWS MAY BE AMENDED BY A TWO-THIRDS VOTE OF ALL MEMBERS PRESENT AT A STATED MEETING, PROVIDED THAT NOTICE OF THE PROPOSED AMENDMENTS AND OF THE PROPOSED DATE FOR THE ENACTMENT HAS BEEN POSTED AT LEAST 30 DAYS PRIOR TO THE DATE OF THE STATED MEETING AT WHICH THE PROPOSED AMENDMENT(S) IS/ARE TO BE VOTED UPON. ALL BYLAW AMENDMENTS ARE SUBJECT TO APPROVAL OF THE S.G.I.G. OR DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT, AND OF THE SUPREME COUNCIL.

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**BYLAWS
OF
SHERIDAN CONSISTORY
IN THE VALLEY OF SHERIDAN
ORIENT OF WYOMING**

**ARTICLE 1
NAME AND AUTHORITY**

THE NAME OF THIS BODY SHALL BE SHERIDAN CONSISTORY.

**ARTICLE II
ALLEGIANCE**

THIS CONSISTORY BEARS TRUE FAITH AND ALLEGIANCE TO THE SUPREME COUNCIL OF THE ANCIENT AND ACCEPTED SCOTTISH RITE OF FREEMASONRY FOR THE SOUTHERN JURISDICTION OF THE UNITED STATES OF AMERICA AND SUBSCRIBES TO ITS STATUTES, RESOLUTIONS AND EDICTS, AND TO THE ORDERS OF THE SOVEREIGN GRAND COMMANDER, THE S.G.I.G. OR THE DEPUTY FOR THE AFOREMENTIONED ORIENT, AND HIS PERSONAL REPRESENTATIVE.

**ARTICLE III
MEETINGS**

SECTION 1. STATED MEETINGS. STATED MEETINGS OF THIS CONSISTORY SHALL BE HELD AT THE SHERIDAN MASONIC BUILDING ON THE SAME DATE AS THE LODGE OF PERFECTION AT 7:00 P.M. IN THE MONTHS OF JANUARY, MARCH, MAY, SEPTEMBER, AND NOVEMBER, PROVIDED, HOWEVER, THAT THE STATED MEETINGS IN JUNE, JULY AND AUGUST MAY, BY ORDER OF THE CONSISTORY, BE DISPENSED WITH.

SECTION 2. SPECIAL MEETINGS. A SPECIAL MEETING MAY BE CALLED BY THE MASTER OF KADOSH FOR TRANSACTION OF SUCH BUSINESS AS MAY BE DESCRIBED IN THE NOTICE OF SUCH SPECIAL MEETING WHICH SHALL BE MAILED TO EACH MEMBER AT LEAST TEN DAYS PRIOR TO SUCH MEETING.

**ARTICLE IV
DELEGATION OF AUTHORITY**

THIS CONSISTORY HEREWITH DELEGATES TO SHERIDAN LODGE OF PERFECTION POWER AND AUTHORITY TO MANAGE THE FINANCIAL AFFAIRS AND PROPERTIES OF THE VALLEY OF SHERIDAN AND TO TRANSACT ALL BUSINESS AFFAIRS OF THE SAME EXCEPT FOR THE PERMANENT RIGHT OF EACH BODY TO ELECT ITS OFFICERS, CONFER AND COMMUNICATE DEGREES, AND TO HOLD TRIALS.

ARTICLE V DISCIPLINE

THIS CONSISTORY HAS THE INHERENT POWER AND RIGHT TO DISCIPLINE ANY MEMBER FOR ANY ACT OR CONDUCT WHICH IS AN OFFENSE AGAINST MASONIC LAW OR AGAINST GOOD MORALS AS SET FORTH IN THE STATUTES OF THE SUPREME COUNCIL.

ARTICLE VI ELECTION, APPOINTMENT AND INSTALLATION

SECTION 1. *ELECTIVE OFFICERS.* THE ELECTIVE OFFICERS OF THIS CONSISTORY SHALL BE THE MASTER OF KADOSH, PRIOR, PRECEPTOR, CHANCELLOR AND MINISTER OF STATE WHO SHALL BE ELECTED AT THE STATED MEETING IN DECEMBER EACH YEAR AND INSTALLED IN PERSON OR BY PROXY WITHIN 30 DAYS THEREAFTER. THE TREASURER SHALL SERVE IN ALL BODIES FOLLOWING HIS ELECTION IN THE LODGE OF PERFECTION. THE OFFICERS SHALL SERVE FOR A PERIOD OF ONE YEAR AND UNTIL THEIR SUCCESSORS HAVE BEEN ELECTED AND INSTALLED.

SECTION 2. *SECRETARY AND ALMONER.* THE SECRETARY AND ALMONER SHALL BE APPOINTED BY THE S.G.I.G. OR THE DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT TO SERVE ALL BODIES IN THAT CAPACITY AT HIS WILL AND PLEASURE.

SECTION 3. *APPOINTIVE OFFICERS.* THE APPOINTIVE OFFICERS SHALL BE THE PRELATE, MASTER OF CEREMONIES, EXPERT, ASSISTANT EXPERT, CAPTAIN OF THE GUARD AND TYLER. THE MASTER OF KADOSH-ELECT SHALL ANNOUNCE HIS APPOINTMENTS TO THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE FOR APPROVAL PRIOR TO THE INSTALLATION OF OFFICERS.

SECTION 4. *VACANCIES.* WHEN A VACANCY OCCURS IN THE PRESIDING OFFICE OF A BODY, THE SECOND OFFICER WILL SUCCEED THE FIRST, AND THE THIRD, THE SECOND, AND THE THIRD OFFICE SHALL BE FILLED BY ELECTION AT A REGULAR MEETING OF WHICH DUE NOTICE SHALL BE GIVEN TO THE MEMBERS. IF BOTH OF THESE OFFICERS DESIRE TO RETAIN THEIR OLD POSITIONS, THE ELECTION MAY BE HELD FOR THE OFFICE OF PRESIDING OFFICER; AND IF THE SECOND OFFICER WILL ACCEPT THE HEAD OF THE BODY, AND THE THIRD OFFICER DESIRES TO KEEP HIS OLD PLACE, THE ELECTION SHALL BE ONLY FOR THE SECOND PLACE.

WHEN VACANCIES OCCUR IN OTHER OFFICES, THEY SHALL BE FILLED BY APPOINTMENT MADE BY THE PRESIDING OFFICER, EXCEPT IN THE CASE OF THE SECRETARY OR ALMONER, WHO SHALL BE APPOINTED IN ACCORDANCE WITH ARTICLE VI, SECTION 2 ABOVE.

ARTICLE VII DUTIES OF OFFICERS

SECTION 1. *MASTER OF KADOSH.* THE MASTER SHALL PRESIDE AT ALL MEETINGS AND SHALL SEE THAT THE STATUTES, EDICTS, RULES AND REGULATIONS OF THE SUPREME COUNCIL AND THE BYLAWS OF THIS CONSISTORY ARE ENFORCED. IT SHALL BE HIS SPECIAL DUTY TO SEE THAT THE DIGNITY AND STANDING OF SCOTTISH RITE FREEMASONRY IS PRESERVED AND MAINTAINED. HE SHALL NOT VOTE, EXCEPT WHEN ELECTING OFFICERS, BALLOTING ON CANDIDATES, AND WHEN MEMBERS ARE EQUALLY DIVIDED ON OTHER QUESTIONS.

SECTION 2. *PRIOR.* THE PRIOR SHALL ASSIST THE MASTER OF KADOSH IN THE PERFORMANCE OF HIS DUTIES AND SHALL ASSUME THAT OFFICE IN HIS ABSENCE.

SECTION 3. *PRECEPTOR AND CHANCELLOR.* THE PRECEPTOR AND CHANCELLOR, RESPECTIVELY, SHALL ASSIST THE MASTER OF KADOSH IN THE PERFORMANCE OF HIS DUTIES AND PERFORM SUCH OTHER DUTIES AS MAY BE REQUIRED OF THEM.

SECTION 4. *SECRETARY.* THE SECRETARY SHALL KEEP THE MINUTES OF MEETINGS OF THE BODIES AND OF THOSE MEETINGS OF THEIR COMMITTEES WHICH REQUIRE MINUTES. HE SHALL DIRECT THE MAILING OF ALL BULLETINS, NOTICES AND DUES STATEMENTS AS REQUIRED BY THE BODIES. HE SHALL RECEIVE ALL MONIES DUE THE BODIES, KEEP JUST AND ACCURATE RECORD THEREOF AND PAY THEM OVER TO THE TREASURER. HE SHALL MAKE OUT AND TRANSMIT TO THE SUPREME COUNCIL SUCH RETURNS AND REPORTS AS MAY BE REQUIRED BY IT AND SHALL PERFORM SUCH OTHER DUTIES AS MAY BE DELEGATED TO HIM BY THE BODIES.

SECTION 5. *TREASURER.* THE TREASURER SHALL RECEIVE FROM THE SECRETARY ALL MONIES RECEIVED FOR THE BODIES AND THE ALMONERS FUND, KEEP AN ACCURATE RECORD THEREOF, AND PAY THEM OUT ON ORDER OF THE LODGE OF PERFECTION. ALL FUNDS SHALL BE DISBURSED BY CHECK WITH AT LEAST TWO SIGNATURES.

SECTION 6. *BONDS.* THE SECRETARY, TREASURER, ALMONER AND OTHER PERSONS RECEIVING, COLLECTING OR DISBURSING FUNDS OR SECURITIES OF THE BODIES SHALL BE COVERED BY A SURETY BOND PROVIDED UNDER THE BLANKET INSURANCE COVERAGE OF THE SUPREME COUNCIL AND ITS SUBORDINATE BODIES.

SECTION 7. *ALMONER.* THE ALMONER SHALL MAKE DISBURSEMENTS FROM THE ALMONERS FUND FOR CHARITABLE PURPOSES. HE SHALL WORK INDEPENDENTLY OF THE BODIES, REPORTING ONLY TO THE S.G.I.G. OR DEPUTY.

DISBURSEMENTS FROM THE ALMONER'S FUND SHALL BE MADE BY CHECK, SIGNED BY THE ALMONER AND COUNTERSIGNED BY EITHER THE TREASURER OR SECRETARY.

ARTICLE VIII COMMITTEES

THE MASTER OF KADOSH, WITH THE CONSENT OF THE PRESIDING OFFICER OF EACH OF THE OTHER BODIES, MAY APPOINT SUCH COMMITTEES AS ARE DEEMED APPROPRIATE FOR THE CONDUCT OF ACTIVITIES AND BUSINESS BY THE BODIES.

ARTICLE IX ADVISORY CONFERENCE

SECTION 1. COMPOSITION. AN ADVISORY CONFERENCE FOR THE VALLEY SHALL BE ESTABLISHED AND MAINTAINED, CONSISTING OF THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY AS CHAIRMAN, THREE TO SEVEN MEMBERS OF THE SCOTTISH RITE BODIES APPOINTED BY THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY, WITH HIS APPROVAL, THE VENERABLE MASTER AND SENIOR WARDEN OF THE LODGE OF PERFECTION, WISE MASTER AND SENIOR WARDEN OF THE CHAPTER ROSE CROIX, COMMANDER AND 1ST LT COMMANDER OF THE COUNCIL OF KADOSH, MASTER OF KADOSH AND PRIOR OF THE CONSISTORY, AND THE BOARD OF TRUSTEES. THE MASTER OF KADOSH SHALL ACT AS VICE-CHAIRMAN OF THE ADVISORY CONFERENCE. IN HIS ABSENCE, THE COMMANDER OF THE COUNCIL OF KADOSH, WISE MASTER OF THE CHAPTER OF ROSE CROIX OR VENERABLE MASTER OF THE LODGE OF PERFECTION, IN THAT ORDER RES PECTIVELY, SHALL SERVE AS ACTING CHAIRMAN.

SECTION 2. MEETINGS. THE ADVISORY CONFERENCE SHALL MEET AT SUCH TIMES AND PLACES AS MAY BE DIRECTED BY THE CHAIRMAN.

SECTION 3. FUNCTIONS. THE ADVISORY CONFERENCE SHALL EXERCISE OVERALL SUPERVISION OF THE SCOTTISH RITE BODIES, INCLUDING SCHEDULING OF DEGREES AND REUNIONS; NAMING OF THE CLASS; APPOINTMENTS OF THE FOLLOWING POSITIONS: DIRECTORS OF WORK, CLASS DIRECTOR, TRUSTEES, COMMITTEE CHAIRMAN AND REVIEW OF APPOINTMENTS BY HEADS OF BODIES.

THE ADVISORY CONFERENCE WILL ESTABLISH PROTOCOL FOR VISITING DIGNITARIES, PROVIDING MEALS, LODGING, ETC. THE ADVISORY CONFERENCE WILL PERFORM SUCH ADDITIONAL DUTIES AS MAY BE DELEGATED BY THE S.G.I.G. OR DEPUTY OF WYOMING.

THE ADVISORY CONFERENCE COMMITTEE SHALL ALSO BE RESPONSIBLE FOR REVIEWING ALL BILLS AND EXPENDITURES AFTER THE TRUSTEES' AUDIT AND SUBSEQUENT APPROVAL/DISAPPROVAL FOR PRESENTATION TO THE LODGE OF

PERFECTION FOR VOTE OF ACCEPTANCE/REJECTION. EXPENDITURES, WITH THE EXCEPTION OF PETTY CASH, WILL NOT BE MADE UNTIL AFTER THE REGULAR MEETING OF THE SCOTTISH RITE BODIES. THE ADVISORY CONFERENCE SHALL COORDINATE AND SUPERVISE ACTIVITIES OF THE SCOTTISH RITE BODIES AND THEY SHALL BE RESPONSIBLE FOR SETTING UP CHAIRS, ETC. FOR REUNIONS.

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ARTICLE X ORDER OF BUSINESS

ALL REGULAR MEETINGS OF THE CONSISTORY, UNLESS OTHERWISE ORDERED, WILL BE GUIDED BY AN ORDER OF BUSINESS AS FOLLOWS:

- 1 . OPENING**
 - a. PLEDGE OF ALLEGIANCE.**
 - b. INTRODUCTION OF VISITORS FROM OTHER JURISDICTIONS.**
 - c. INTRODUCTIONS OF MEMBERS VISITING THE LODGE FOR THE FIRST TIME.**

- 2 . READING AND APPROVING RECORDS OF LAST STATED AND ANY SPECIAL MEETINGS.**

- 3 . RECEPTION OF PETITIONS.**
 - a. INITIATION.**
 - b. AFFILIATION.**
 - c. RE- INSTATEMENT.**

- 4 . REPORTS OF COMMITTEES ON CHARACTER.**

- 5 . BALLOTING ON PETITIONS.**

- 6 . REPORT OF STANDING COMMITTEES.**
 - a. OPERATIONS COMMITTEE.**
 - b. VISITATION COMMITTEE.**
 - c. OTHER COMMITTEES.**

- 7 . SICKNESS AND DISTRESS.**

- 8 . PRESENTATIONS OF BILLS AND CLAIMS.**

- 9 . COMMUNICATIONS.**

- 10 . REPORTS OF DEATHS.**

- 11 . UNFINISHED BUSINESS.**

- 12 . MOTIONS, RESOLUTIONS, NEW BUSINESS.**

- 13 . ELECTION OF OFFICERS.**
 - a. INSTALLATION**

ARTICLE XL FEES AND DUES

SECTION 1. FEES. THE FEE FOR THE DEGREES IN THIS CONSISTORY FROM THE THIRTY-FIRST TO THE THIRTY-SECOND, INCLUSIVE, SHALL BE IN SUCH AMOUNT AS THE COUNCIL SHALL ESTABLISH FROM TIME TO TIME, SUBJECT TO APPROVAL BY THE S.G.I.G. OR DEPUTY. THERE SHALL BE NO FEE FOR AFFILIATION.

SECTION 2. DUES. ANNUAL DUES FOR EACH MEMBER SHALL BE IN SUCH AMOUNT AS THE LODGE OF PERFECTION MAY ESTABLISH FROM TIME TO TIME, PAYABLE IN ADVANCE ON OR BEFORE THE FIRST OF JANUARY OF EACH YEAR.

ARTICLE XII AMENDMENTS

THESE BYLAWS MAY BE AMENDED BY A TWO-THIRDS VOTE OF ALL MEMBERS PRESENT AT A STATED MEETING, PROVIDED THAT NOTICE OF THE PROPOSED AMENDMENTS AND OF THE PROPOSED DATE FOR THE ENACTMENT HAS BEEN POSTED AT LEAST 30 DAYS PRIOR TO THE DATE OF THE STATED MEETING AT WHICH THE PROPOSED AMENDMENT(S) IS/ARE TO BE VOTED UPON. ALL BYLAW AMENDMENTS ARE SUBJECT TO APPROVAL OF THE S.G.I.G. OR DEPUTY OF THE SUPREME COUNCIL IN THIS ORIENT, AND OF THE SUPREME COUNCIL.

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APPENDIX I

SECTION 1. TRUSTEES-COMPOSITION. A BOARD OF TRUSTEES SHALL BE ESTABLISHED AND MAINTAINED CONSISTING OF THREE MEMBERS OF THE VALLEY, APPOINTED BY THE ADVISORY CONFERENCE FOR A THREE YEAR TERM TO SERVE AT THE WILL AND PLEASURE OF THE ADVISORY CONFERENCE AND APPROVAL OF THE S.G.I.G. OR DEPUTY. THE BOARD OF TRUSTEES SHALL ALSO CONSIST OF THE ELECTED TREASURER OF THE BODIES AND THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY. THE PERSONAL REPRESENTATIVE OF THE S.G.I.G. OR DEPUTY WILL SERVE AS CHAIRMAN.

SECTION 2. MEETINGS. THE TRUSTEES SHALL MEET AT SUCH TIMES AND PLACES AS MAY BE DIRECTED BY THE CHAIRMAN

SECTION 3. FUNCTIONS. THE BOARD OF TRUSTEES SHALL MAINTAIN AN INVENTORY OF ALL SCOTTISH RITE PARAPHERNALIA AND PROPERTY. THEY SHALL BE RESPONSIBLE FOR OVERSEEING REPAIR AND REPLACEMENT OF ROBES, EQUIPMENT, STAGE BACK DROPS, ETC. THE TRUSTEES SHALL BE RESPONSIBLE FOR THE INVESTMENT POLICIES OF THE SCOTTISH RITE BODIES. THIS WILL INCLUDE THE INVESTMENT AND REDEMPTION OF ALL FUNDS OF THE BODIES. THE INVESTMENT OBJECTIVES OF THE COMMITTEE SHALL BE:

1. TO ASSURE SAFETY OF THE PRINCIPAL
2. TO RETAIN LIQUIDITY TO MEET PROJECTED AND UNEXPECTED CASH NEEDS OF THE VALLEY, AND
3. TO ATTAIN THE BEST YIELD AVAILABLE WHILE RETAINING LIQUIDITY AND MINIMIZING RISK.

SECTION 4. RESPONSIBILITY. THE PERSONAL REPRESENTATIVE OR OTHER DESIGNATED MEMBER OF THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE WILL ACT AS CHIEF FINANCIAL OFFICER.

**ATTACHMENT (A) SHERIDAN LODGE OF PERFECTION
VALLEY OF SHERIDAN, ORIENT OF WYOMING**

VENERABLE MASTER: DUTIES

- 1. REPRESENT LODGE OF PERFECTION AS A MEMBER OF ADVISORY CONFERENCE.**
- 2. SELECT OFFICERS TO FILL VACANCIES IN APPOINTIVE OFFICES THAT OCCUR DURING THE YEAR.**
- 3. FURNISH A LIST OF PROPOSED ELECTIVE AND APPOINTIVE OFFICERS TO THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE FOR REVIEW NO LESS THAN 30 DAYS PRIOR TO ELECTION OF OFFICERS.**
- 4. SERVE AS EX-OFFICIO MEMBER OF ALL COMMITTEES.**
- 5. APPOINT ALL COMMITTEES NOT OTHERWISE PROVIDED BY STATUTE.**
- 6. CONDUCT STATED MEETINGS.**
- 7. PROVIDE THE SECRETARY WITH A LIST OF THE OFFICERS IN ATTENDANCE AT EACH REGULAR AND SPECIAL MEETING.**
- 8. OBSERVE FEAST DAY IN SEPTEMBER OF EACH YEAR.**
- 9. CONDUCT THE ELECTION AND INSTALLATION OF OFFICERS IN DECEMBER AND JANUARY, RESPECTIVELY. ELECTIONS WILL BE IN STRICT ADHERENCE TO THE SCOTTISH RITE BY-LAWS.**
- 10. CALL ANY SPECIAL MEETINGS AS APPROPRIATE.**
- 11. BE RESPONSIBLE FOR THE 4TH THRU THE 14TH DEGREES.**
- 12. ADDRESS THE CLASS AT SOMETIME DURING THE PRESENTATION OF REUNION DEGREES.**
- 13. APPOINT A CALLING COMMITTEE TO CONTACT MEMBERS PRIOR TO THE MEETING AND ENCOURAGE THEIR ATTENDANCE.**

**ATTACHMENT (A) SHERIDAN LODGE OF PERFECTION
VALLEY OF SHERIDAN, ORIENT OF WYOMING**

SENIOR WARDEN: DUTIES

- 1. ACT AS VENERABLE MASTER IN THE ABSENCE OF THE VENERABLE MASTER AND ASSUME THE RESPONSIBILITIES OF THAT OFFICE.**
- 2. PERFORM THOSE DUTIES DELEGATED BY THE VENERABLE MASTER.**
- 3. REPRESENT LODGE OF PERFECTION AS A MEMBER OF ADVISORY CONFERENCE.**

JUNIOR WARDEN: DUTIES

- 1. ACT AS VENERABLE MASTER IN THE ABSENCE OF BOTH THE VENERABLE MASTER AND SENIOR WARDEN.**
- 2. ASSIST THE VENERABLE MASTER AND SENIOR WARDEN IN THE DUTIES AND RESPONSIBILITIES OF THEIR RESPECTIVE OFFICES.**
- 3. HANDLE REFRESHMENTS AT STATED MEETINGS.**

**ATTACHMENT (B)
SHERIDAN CHAPTER OF ROSE CROIX**

WISE MASTER: DUTIES

- 1. FURNISH A LIST OF PROPOSED ELECTIVE AND APPOINTIVE OFFICERS TO THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE FOR REVIEW NO LESS THAN 30 DAYS PRIOR TO ELECTION OF OFFICERS.**
- 2. SELECT OFFICERS TO FILL VACANCIES IN APPOINTIVE OFFICES THAT OCCUR DURING THE YEAR.**
- 3. REPRESENT THE CHAPTER ON ADVISORY CONFERENCE.**
- 4. ORGANIZE AND SUPERVISE SERVICES FOR MAUNDY THURSDAY, EASTER SUNDAY AND ROSE CROIX FUNERAL DEGREE TEAM.**
- 5. CALL ON DECEASED MEMBERS' FAMILY DURING THEIR HOUR OF BEREAVEMENT.**
- 6. PROVIDE THE SECRETARY WITH A LIST OF THE OFFICERS IN ATTENDANCE AT EACH REGULAR MEETING IN JAN, MAR, MAY, SEP, & NOV AND SPECIAL MEETINGS.**
- 7. CALL SPECIAL MEETINGS WHEN DEEMED NECESSARY.**
- 8. CONDUCT THE ELECTION AND INSTALLATION OF OFFICERS IN DECEMBER AND JANUARY, RESPECTIVELY. ELECTIONS WILL BE IN STRICT ADHERENCE TO THE SCOTTISH RITE BY-LAWS.**
- 9. BE RESPONSIBLE FOR THE 15TH THRU THE 18TH DEGREES.**
- 10. ADDRESS THE CLASS AT SOMETIME DURING THE CONFERRAL OF REUNION DEGREES.**

SENIOR WARDEN: DUTIES

- 1. REPRESENT THE CHAPTER AS A MEMBER OF THE ADVISORY CONFERENCE.**
- 2. ASSUME THE DUTIES AND RESPONSIBILITIES OF THE WISE MASTER IN HIS ABSENCE.**

JUNIOR WARDEN: DUTIES

- 1. ASSUME THE DUTIES AND RESPONSIBILITIES OF THE WISE MASTER IN THE EVENT BOTH HE AND THE SENIOR WARDEN ARE ABSENT.**

**ATTACHMENT (C)
SHERIDAN COUNCIL OF KADOSH**

COMMANDER: DUTIES

- 1. ACT AS CHAIRMAN OF AN EVALUATION COMMITTEE TO EVALUATE THE LEADERSHIP AND PERFORMANCE OF THE OFFICERS OF THE SCOTTISH RITE BODIES AND THE MASONIC BUILDING BOARD REPRESENTATIVE. HE IS TO SUBMIT A QUARTERLY REPORT AND MAKE RECOMMENDATIONS TO THE OPERATIONS COMMITTEE.**
- 2. REPRESENT THE COUNCIL ON THE ADVISORY CONFERENCE.**
- 3. PROVIDE THE SECRETARY WITH A LIST OF THE OFFICERS IN ATTENDANCE AT EACH REGULAR AND SPECIAL MEETING. THE STATED MEETINGS SHALL BE HELD ON THE SAME DATE AS THE LODGE OF PERFECTION IN THE MONTHS OF JAN, MAR, MAY, SEP AND NOV.**
- 4. CALL SPECIAL MEETINGS AS NECESSARY.**
- 5. BE RESPONSIBLE FOR THE 19TH THRU THE 30TH DEGREES.**
- 6. ADDRESS THE CLASS AT SOMETIME DURING THE CONFERRING OF REUNION DEGREES.**
- 7. SELECT OFFICERS TO FILL VACANCIES IN APPOINTIVE OFFICES THAT OCCUR DURING THE YEAR.**
- 8. FURNISH A LIST OF PROPOSED ELECTIVE AND APPOINTIVE OFFICERS TO THE S.G.I.G.'s (OR DEPUTY'S) ADVISORY CONFERENCE FOR REVIEW NO LESS THAN 30 DAYS PRIOR TO ELECTION OF OFFICERS.**

1ST LT. COMMANDER: DUTIES

- 1. ASSUME THE DUTIES AND RESPONSIBILITIES OF THE COMMANDER IN HIS ABSENCE.**
- 2. REPRESENT THE COUNCIL ON THE ADVISORY CONFERENCE.**

2ND LT. C OMMANDER: DUTIES

- 1. ASSUME THE RESPONSIBILITIES AND DUTIES OF THE COMMANDER IN THE ABSENCE OF BOTH THE COMMANDER AND 1ST LT. COMMANDER.**

**ATTACHMENT (D)
SHERIDAN CONSISTORY**

MASTER OF KADOSH: DUTIES

- 1 . REPRESENT THE CONSISTORY ON THE ADVISORY CONFERENCE COMMITTEE.
- 2 . BE RESPONSIBLE FOR THE 31ST AND 32ND DEGREES.
- 3 . SELECT OFFICERS TO FILL VACANCIES IN APPOINTIVE OFFICES THAT OCCUR DURING THE YEAR.
- 4 . FURNISH A LIST OF PROPOSED ELECTIVE AND APPOINTIVE OFFICERS TO THE S.G.I.G.'S (OR DEPUTY'S) ADVISORY CONFERENCE FOR REVIEW NO LESS THAN 30 DAYS PRIOR TO ELECTION OF OFFICERS.
- 5 . CONDUCT STATED MEETINGS IN CONJUNCTION WITH LODGE OF PERFECTION IN THE MONTHS OF JAN, MAR, MAY, SEP, AND NOV.
- 6 . CALL SPECIAL MEETINGS AS NECESSARY.
- 7 . BE RESPONSIBLE FOR THE ELECTION AND INSTALLATION OF OFFICERS IN DECEMBER AND JANUARY, RESPECTIVELY. ELECTIONS WILL BE IN STRICT ADHERENCE TO THE SCOTTISH RITE BY-LAWS.
- 8 . OBSERVE FEAST DAY OF SHERIDAN CONSISTORY ON THE 31ST DAY OF MAY.
- 9 . PROVIDE THE SECRETARY WITH A LIST OF THE OFFICERS IN ATTENDANCE AT EACH REGULAR AND SPECIAL MEETING.
- 10 . ACT AS VICE-CHAIRMAN OF THE ADVISORY CONFERENCE. IN HIS ABSENCE, THE COMMANDER OF THE COUNCIL OF KADOSH, WISE MASTER OF THE CHAPTER OF ROSE CROIX OR VENERABLE MASTER OF THE LODGE OF PERFECTION RESPECTIVELY, SHALL SERVE AS ACTING CHAIRMAN.
- 11 . ADDRESS THE CLASS AT SOMETIME DURING THE CONFERRING OF REUNION DEGREES.
- 12 . APPOINT COMMITTEES AS NECESSARY.

PRIOR: DUTIES

1. ASSUME THE DUTIES AND RESPONSIBILITIES OF THE MASTER OF KADOSH IN HIS ABSENCE.
2. REPRESENT THE CONSISTORY ON THE ADVISORY CONFERENCE COMMITTEE.

ATTACHMENT (E)

MASONIC BUILDING BOARD REPRESENTATIVE

- 1. SHALL BE ELECTED BY THE LODGE OF PERFECTION, SHERIDAN SCOTTISH RITE BODIES.**
- 2. SHALL ATTEND MEETINGS OF THE SHERIDAN MASONIC BUILDING CORPORATION AND REPRESENT SHERIDAN SCOTTISH RITE BODIES IN ALL MATTERS PERTAINING TO THE CARE, MAINTENANCE AND OPERATION OF THE BUILDING AND REPORT AT REGULAR MEETINGS OF THE OPERATIONS OF THE CORPORATIONS BOARD OF DIRECTORS.**